

Executive Committee

Minutes of Executive Meeting held at 09.30hrs on 20th October 2025 at the Civic Hall
 Approved 24 Nov 2025

Present Julia Harris (JH)
 Karen Grad (KG)
 Ed Green (EG)
 Angela Richards (AR)
 Terry Goodyear (TG)
 Steve Wood (SW)
 Marion Clyde (MC)
 Yvonne Bramall (YB)
 Andy Baldwin (AW)

Item	Discussion	Action
1	JH welcomed Andy Baldwin as a new Trustee.	
2	No apologies for absence received	
3	No conflicts of interest reported	
4	No Emergency items requested	
5	Minutes of Executive Meeting held on 22 nd September 2025 were accepted as a true record.	
6	Matters arising from minutes – it was requested that thanks are recorded for Rod Brennan our Minute Secretary who after 2 years of writing the Executive Committee minutes had decided to step down. JH to email him with those thanks.	JH
7	The Action Log was reviewed and amended where appropriate to record progress. All changes were recorded by SW and will be circulated for comment/approval separately to these Minutes 287 - Discussion took place regarding the joining together of the welcome team and the refreshment team and calling it Hospitality, a relaunch get together was suggested for this new team. 285 - Update given on the application for a stall at Dronfield Gala, after further communication with Dronfield Town Council it seems definite that we are not going to be included, it was felt that nearer the time of the Gala a note should be put in the Cryer as to why Dronfield u3a will not have a stall, as they have for many years in the past.	SW JH + YB JH
8(a)(i)	Chairs report received and noted. YB explained in detail the value of being part of SYNET and therefore consequently YAHR also. It was agreed we should accept the invitation to officially join. YB is happy to continue attending the meetings and reporting back, however she is unable to attend the next one so AR offered to go instead.	AR

8(a)(ii)	<p>Expenses will be paid in accordance with Section 5 of the Finance Policy. Discussion re CA attendance at Monthly Meetings this has proved very useful for members, the only slight problem being the overlap with visiting speakers. From next month a Generalist Adviser from Citizens Advice will be available to advise on a wide variety of subjects or make appointments for members to receive advice at another time. Members can still ask for help with digital skills if required, but this will likely take place at a different time</p> <p>JH informed committee re Christmas Party booking procedure – online or at Novembers monthly meeting or via the phone. Discussion took place re a free raffle ticket for all members attending. It was decided 5 prizes to the total value of £100 would be bought.</p>	KG
8(b) 8(b)(i)	<p>Treasurer Report received and noted. £100 for raffle prizes approved for Christmas Party. Budget ideas were requested in readiness for setting next year's budget. Discussion around a drop in membership fees for next year, in order to use up some surplus money, this would be to the benefit of all existing members. £5 was suggested for renewing members only. New members will continue to pay a higher rate. This will be taken to Finance subcommittee.</p>	EG All EG
8(c)	<p>Secretary report received and noted AGM went well 163 votes received (up on last year) Dronfield Gala – see notes above in 7 Risk assessments discussed again - MC to do a draft RA for The Peel Centre, send it out to the exec and then to relevant group coordinators for comments back as a starting point. It was noted that all committee members do need to be involved in this.</p>	MC All
8(d)	<p>Groups Manager's Report for information received and noted JH not going ahead with a new proposed book club as only I interested. No feedback from recent Cryer article concerning interest for marketing/publicity. Discussion on Group Coordinators use of website. Detailed discussion on the 'groups status' on the website, concern was voiced that a 'full' group puts people off going further and we then have no idea how much interest there really is, MC explained that the website was very limited in what could be done about this, it was decided a 'banner' on the groups page asking members to contact TG if their interest group was full would perhaps help, so we can capture that interest also. TG to email members concerning this.</p>	TG
8(e)	<p>No Membership Report. AR confirmed membership was now 389</p>	
8(f)	<p>System report received and noted. MC updated committee members on Gift aid error problem from previous meeting, it was decided not to pursue those members who had not replied to MC emails regarding this and to assume they do not wish to gift aid. Detailed discussion on lapsed member renewals. The Beacon feature that allowed lapsed members to renew online after the end of a u3a's renewal period was removed in July. TAT will not allow it to be reinstated, in spite of complaints from several u3as including DDU3a. Lapsed members wishing to</p>	

	renew now have to use a paper renewal form, that has to be processed manually by the Membership Secretary. There is a risk that some lapsed members will use the online joining option rather than renew using a paper form, resulting in multiple membership records for the same member. MC to review the wording on the website to try to prevent this happening."	MC
8(g)	A Technical report was received from AG who is continuing with this role as a non-Trustee. The trial for a hybrid zoom meeting took place at Octobers Monthly Meeting which unfortunately was unsuccessful due once again to poor internet connections. A new router was used to secure a more reliable internet connection, which was initially established, but only lasted a few minutes. More work will be needed before the next trial.	AG
8(h)	No Health & Safety Report	
8(i)	No Network Reports	
9	Any Other Business Photography request for funding – referred to finance sub committee Succession planning – great concern was voiced by all committee members about the exec committee next year – 6 members are in their last year and vital roles will need filling. A countdown clock was suggested for the Cryer and the website so all members were aware of the urgent need for people to come forward.	JH
10	Action Log up-dates confirmed and agreed. Items will be circulated separately from the Minutes for information/ comment	SW
11	Group equipment bids - feedback from finance committee Health & Safety	EG
12	Countdown Clock for new committee members	JH
13	Next meeting 0930hrs on Monday 24 th November 2025 at the Civic Centre, Council Chamber	

Karen Grad 20/10/25