

**Dronfield and District u3a  
Executive Committee**

Minutes of Executive Meeting held at 09.30hrs on 24th November 2025 at the Civic Hall  
DRAFT 1 Approved 15<sup>th</sup> Dec 2025

Present        Karen Grad (KG)  
                    Ed Green (EG)  
                    Angela Richards (AR)  
                    Terry Goodyear (TG)  
                    Steve Wood (SW)  
                    Yvonne Bramall (YB)  
                    Andy Baldwin (AW)

Item	Discussion	Action
1	Apologies JH, MC, Ann Stanley (observer).	
2	No conflicts of interest reported	
3	No emergency items requested	
4	Minutes of Executive Meeting held on 20th October 2025 were accepted as true record.	
5	Matters arising from minutes – none	
6	Action Log - reviewed and amended by SW changes recorded and will be circulated for comment and approval separately to these Minutes.	SW
7	Chairs report received and noted - discussion about suggestions for renewals/June and August social - agreed will bring ideas to January meeting. Christmas social not a full take up - email to be sent reminding members to sign up online.	ALL  TG
8(a)(i)	Treasurer Report received and noted. Bids approved along with a 10% discretionary price rise approved. TV is not an option - only a projector. All equipment to be owned by ddu3a and registered on assets register. Email to be sent to group co-ordinators confirming bids approved.	EG

	<p>Finance sub-committee to review next year's budget - 1st December 2025</p> <p>Policy review - no changes - approved and review 2026</p>	
8(b)	<p>Secretary report received and noted</p> <p>8(b)(i) No Minutes Secretary - KG happy to do unless chairing - volunteers needed. Reports to secretary 3 days before meeting</p> <p>Policy review - no changes - approved and review 2026</p>	
8(c)	<p>Risk assessments discussed - and AB volunteered to become Health &amp; Safety Officer. AB will bring recommendations for risk assessments to December committee meeting. Agreed link on website should be changed from MC to AB - KG to request MC to change</p>	<p>AB</p> <p>KG</p>
8(d)	<p>Groups Manager's Report for information received and noted Discussion on Group Coordinators use of Beacon TG supporting some with limited experience / knowledge. Agreed it is sometimes hard to find what's on information on website - TG to raise with MC</p>	<p>TG</p>
8(e)	<p>Membership Secretary - confirmed very useful attending YAHR. Using AI with u3a for reducing workload. CEO of TAT present and confirmed major changes under way with management and running of TAT. Price increase for 2026. Change of direction with new vision and mission statement. Agreed change to new members form to include year of birth (purpose monitor changes to age of membership). Include a box for interests and experience (may assist with committee membership in the future). AR to go to SYNETH with YB in January 2026. AR to ask MC if it is possible to change website online membership form to include emergency contact and telephone number, year of birth, any interests</p> <p>AR confirmed membership was now 395</p>	<p>AR/YB</p> <p>AR</p>
8(f)	<p>System report not received.</p>	
8(g)	<p>A Technical report was received from AG - looking to further develop use of router before purchasing a telephone.</p>	<p>AG</p>

8(h)	No Health & Safety Report	
8(i)	No Network Reports	
9	Any Other Business – no	
10	Action Log up-dates confirmed and agreed. Items will be circulated separately from the Minutes for information/ comment	SW
11	Cryer - Remembrance Day/Christmas Tree festival/Christmas party	KG
12	Next meeting 0930hrs on Monday 15th December 2025 at the Civic Centre, Council Chamber	

Angela Richards 25/11/25