

Dronfield and District u3a Executive Committee

Minutes of Executive Meeting held at 09.30hrs on 23rd February 2026 at the Civic Hall – DRAFT 1
Approved 23rd March 2026

Present Julia Harris (JH)
Karen Grad (KG)
Ed Green (EG)
Terry Goodyear (TG)
Steve Wood (SW)
Marion Clyde (MC)
Andy Baldwin (AB)

Item	Discussion	Action
1	JH welcomed everyone to the meeting	
2	Apologies received from Angela Richards, Yvonne Bramall	
3	No conflicts of interest reported.	
4	No Emergency items requested.	
5	Minutes of Executive Meeting held on 26 th January 2026 were accepted as a true record.	
6	Matters arising from minutes – None	
7	The Action Log was reviewed and amended where appropriate to record progress. All changes were recorded by SW and will be circulated for comment/approval separately to these Minutes.	SW
8(a)(i)	Chairs Report. JH & KG met with our local MP Louise Sandher Jones, to promote the u3a, JH will write a piece for The Cryer to accompany a photo of the meeting.	JH
8(b) 8(b)(i)	Treasurer's Report The proposed 2026/2027 Budget was approved and thanks were given to EG for her work on this. Discussion took place regarding the £4,000 reserve fund, including whether this level was necessary and if it should be reduced. It was agreed that the matter will be reviewed again at a future meeting. EG has received a group request to fund a replacement 'tablet' used for music purposes – unfortunately funding bids were now closed; however, the committee expressed concern that the lack of a replacement device might jeopardise the continuation of the group, so SW will speak with the group coordinator to clarify their actual requirements and explore possible alternative solutions.	SW
8(c) i	Secretary Report. The Committee confirmed it is happy for AG to continue exploring Zoom options for MM's, provided this does not interfere with the running of meetings. Concerning this MC reported that a potentially cheaper Zoom contract may be available through the Goodstack Service Organisation. MC will contact AG to clarify her requirements. EG will review the terms of the current Zoom contract ahead of renewal.	MC EG
ii	A detailed discussion took place regarding the proposal to use the laser printer for producing the Cryer's. It was overwhelmingly agreed that, as the current system is working well, the existing arrangements should remain in place.	MC

iii	<p>MC will contact all those involved to confirm they are happy to continue with the current system. Renewals – JH, KG, EG, to look at the room plan for April’s renewal meeting (AR also to be consulted) AR & EG have updated the membership forms in readiness for renewals. MC to contact AR re renewals settings on Beacon Dronfield Gala – TG reported publicity team had discussed various ideas for a stall – suggests a reply is sent to Dronfield Council explaining what we intend to do and await our invitation - KG commented this needs to be done ASAP</p>	<p>JH/KG /EG</p> <p>MC</p> <p>TG</p>
8(d) i	<p>Groups / Publicity Reports TG gave update on the new and potential groups. Curling taster group has proved very popular. No response from appeal for ‘publicity ambassadors’ in the Cryer – it was thought perhaps the wording had put people off and it would be best to personally approach members. TG to speak at next MM Confirmation that the Laser Printer is used for all publicity printing.</p>	<p>TG</p>
ii	<p>The offer of space for equipment/printing at Coal Aston Village Hall was discussed and it was decided to decline the kind offer due mainly to cost and logistics. TG to inform JR The content of the new Bulletin Board was discussed – JH to contact JS re containing it to possibly just 1 page.</p>	<p>TG</p> <p>JH</p>
8(e)	No report but Membership now 409	
8(f)	<p>Beacon & Website MC outlined the forthcoming changes to Beacon that will allow greater control over the visibility of members’ addresses. Once these new settings become available, the committee will need to decide whether to adopt them. A total of 53 inactive groups has now been deleted from Beacon. MC and EG have been working together on this task. It was noted that the Trips and Visits group is currently holding a surplus. JH will review this.</p>	JH
8(g)	No technical report. See 8Ci	
8(h)	<p>Health & Safety Report Training for the four members who volunteered to serve as First Aiders at the MM is scheduled to take place this month. Work on the RA and supporting checklists is ongoing, with the intention that group coordinators will use them prior to their meetings. We will discuss progress again at the next meeting.</p>	
8(i)	No network reports	
9	Any Other Business – None	
10	Action Log up-dates confirmed and agreed. Items will be circulated separately from the Minutes for information/comment	SW
11	Items for Next Meeting: Policies for review - Privacy Policy & Group Coordinators Guidance	
12	Executive items for Bulletin/Cryer/Website: Meeting with MP New Canva Group	JH
13	Next meeting 0930hrs on Monday 23 rd March 2026 at the Civic Centre, Council Chamber	